



KIT CARSON COUNTY 4-H COUNCIL OFFICER APPLICATION FORM



If you are interested in a council office, complete the following form and submit to the Extension Office by Friday, Sept 18, 2026 by 4 pm.

Elections will take place Friday, Sept. 21, 2026 at 7 p.m. during the county 4-H council meeting.

NOTE: Applicants must be at least 14 years of 4-H age and have completed three (3) years of 4-H club work.

NAME: _____ AGE: ____ CLUB: _____ YEARS IN 4-H: ____

HOME PHONE: _____ CELL PHONE: _____ E-MAIL: _____

DESIRED OFFICE: _____

If you are not elected for your desired office, what other Council offices would you be willing to fulfill?
(Circle all that apply)

PRESIDENT

VICE PRESIDENT SECRETARY/TREASURER REPORTER

SENATOR

1. List all leadership activities involved in through 4-H:

2. List all other activities involved in outside of 4-H (church, school, etc.):

3. What accomplishments and experiences do you feel have prepared you for this office?

4. Why do you want to be a County 4-H Council officer?

5. If you are elected to an office, do you agree to uphold the office by proper personal conduct? ____ Yes ____ No

6. Do you agree, if elected, to put in sufficient time to perform the required duties? ____ Yes ____ No

7. Have you served as a Council Club Representative or attended Council meetings? ____ Yes ____ No

Applicant Signature

Parent/Guardian Signature

Date

Date

(Make additional copies of this form as necessary.)

Expectations of Kit Carson County 4-H Council Officers

Duties of Office

Description of Office

President

Will preside over meetings following the rules of parliamentary procedure as described in Robert's Rules of Order.

Vice President

Will act as the presiding officer in the absence of the president. May also act as the chair of any committee.

Secretary/Treasurer

Will help set the agenda for meetings, take minutes of each meeting, and assist in keeping records of all financial transactions of the County 4-H Council.

Reporter

Will correspond with the media about 4-H activities sponsored by the Kit Carson County 4-H Council.

Senator

Will represent the Kit Carson County 4-H Council at all District 5 and State 4-H activities when applicable.

Alternate Senator

Will perform the duties of the Senator in their absence.

Term of Office

Term of Office shall be for one 4-H year. Election to office shall occur at the first Kit Carson County 4-H Council meeting after September 1st of each year. Officer's term of office will start at the end of the meeting which they are elected and will end at the first Kit Carson County 4-H Council meeting occurring after September 1 of the following year.



Expectations of Kit Carson County 4-H Council Officers

Responsibilities

Attendance

All Officers shall be present at the following activities:

- All Kit Carson County 4-H Council Meetings (4 meetings, September to May)
- Kit Carson County 4-H Achievement Program
- Meat Quality Assurance Program
- Kit Carson County Fair 4-H Awards Presentation
- Kit Carson County Fair Small Animal Show
- Any activity sponsored by the Kit Carson County 4-H Council

Senators shall be present at the following additional activities:

- All District 5 Council Meetings (4 annually)
- Leadership Development Conference
- State 4-H Conference

Conduct

All Kit Carson County 4-H Council Officers should strive to be a positive leader and role model for all 4-H youth and conduct themselves in an appropriate manner. Therefore, Kit Carson County 4-H Council Officers shall adhere to the Colorado 4-H Code of Conduct and be held to the consequences listed if they violate the code.

I have read and understand the expectations in this document and will adhere to them.

Kit Carson County Officer

Officer Signature _____ Date _____

