KIT CARSON COUNTY 4-H COUNCIL
OFFICER APPLICATION FORM

If you are interested in a council office, complete the following
form and submit to the Extension Office by the end of day on **Monday, Sept. 8, 2025.**
Elections will take place **Monday, Sept. 8, 2025 at 7 p.m.** at the **County Council Meeting**.
NOTE: Applicants for office must be at least <u>14</u> years of age and have completed <u>three (3)</u> years of 4-H club work.

NAME: _____ AGE: ____ CLUB: _____ YEARS IN 4-H: ____

HOME PHONE: _____ CELL PHONE: _____ E-MAIL: _____

DESIRED OFFICE: _____
If you are not elected for your desired office, what other Council offices would you be willing to fulfill?
(Circle all that apply)

PRESIDENT   VICE PRESIDENT   SECRETARY/TREASURER   REPORTER   SENATOR   NONE

1. List all leadership activities involved in through 4-H:

2. List all other activities involved in outside of 4-H (church, school, etc.):

3. What accomplishments and experiences do you feel have prepared you for this office?

4. Why do you want to be a County 4-H Council officer?

5. If you are elected to an office, do you agree to uphold the office by proper personal conduct?
   ____ Yes   ____ No

6. Do you agree, if elected, to put in sufficient time to perform the required duties?
   ____ Yes   ____ No

7. Have you served as a Council Club Representative or attended Council meetings?
   ____ Yes   ____ No

_____   _____
Applicant Signature   Parent/Guardian Signature

_____   _____
Date   Date

(Make additional copies of this form as necessary.)

Expectations of Kit Carson County 4-H Council Officers

Eligibility

All applicants for an office must be at least 14 years of age and have completed three (3) years of 4-H club work. Office applicants should complete an application for office. Elections to office shall occur at the first Kit Carson County 4-H Council meeting occurring after September 1 of each calendar year.

Duties of Office

Description of Office

President - Will preside over meetings following the rules of parliamentary procedure as described in Robert's Rules of Order.

Vice President - Will act as the presiding officer in the absence of the president. May also act as the chair of any committee.

Secretary/Treasurer - Will help set the agenda for meetings, take minutes of each meeting, and assist in keeping records of all financial transactions of the County 4-H Council.

Reporter - Will correspond with the media about 4-H activities sponsored by the Kit Carson County 4-H Council.

Senator - Will represent the Kit Carson County 4-H Council at all District 5 and State 4-H activities when applicable.

Alternate Senator - Will perform the duties of the Senator in their absence.

Term of Office

Term of Office shall be for one 4-H year. Officer's term of office will start at the end of the meeting which they are elected and will end at the first Kit Carson County 4-H Council meeting occurring after September 1 of the following year.

Responsibilities

<u>Attendance</u>

All Kit Carson County 4-H Council Officers shall be present at the following activities:

- All Kit Carson County 4-H Council Meetings
- Kit Carson County 4-H Achievement Program
- Meat Quality Assurance Program
- Kit Carson County Fair 4-H Awards Presentation
- Kit Carson County Fair Small Animal Show
- Any activity sponsored by the Kit Carson County 4-H Council

Senators shall be present at the following additional activities:
- All District 5 Council Meetings (4 annually)
- Leadership Development Conference
- State 4-H Conference

<u>Conduct</u>

All Kit Carson County 4-H Council Officers should strive to be a positive leader and role model for all 4-H youth and conduct themselves in an appropriate manner. Therefore, Kit Carson County 4-H Council Officers shall adhere to the Colorado 4-H Code of Conduct and the Colorado 4-H Dress Code and be held to the consequences listed if they violate these codes.

I have read and understand the expectations in this document and will adhere to them.

Officer Candidate Signature _____ Date _____