KIT CARSON COUNTY 4-H COUNCIL   
OFFICER APPLICATION FORM

If you are interested in a council office, complete the following   
form and submit to the Extension Office by **Friday, Sept 10, 2021.**

Elections will take place **Monday, Sept. 12, 2022 at 7 p.m.** at the **County Council Meeting**.

**NOTE:** Applicants for office must be at least 14 years of age and have completed three (3) years of 4-H club work.

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ AGE: \_\_\_\_ CLUB: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_YEARS IN 4-H: \_\_\_\_

HOME PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CELL PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-MAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DESIRED OFFICE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If you are not elected for your desired office, what other Council offices would you be willing to fulfill?

*(****Circle all that apply****)*

**PRESIDENT VICE PRESIDENT SECRETARY/TREASURER REPORTER SENATOR NONE**

1. List all leadership activities involved in through 4-H:

2. List all other activities involved in outside of 4-H (church, school, etc.):

3. What accomplishments and experiences do you feel have prepared you for this office?

4. Why do you want to be a County 4-H Council officer?

5. If you are elected to an office, do you agree to uphold the office by proper personal conduct? \_\_\_\_ Yes \_\_\_\_ No

6. Do you agree, if elected, to put in sufficient time to perform the required duties?   
 \_\_\_\_ Yes \_\_\_\_ No

7. Have you served as a Council Club Representative or attended Council meetings?   
 \_\_\_\_ Yes \_\_\_\_ No

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature Parent/Guardian Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Date

*(Make additional copies of this form as necessary.)*

**Expectations of Kit Carson County 4-H Council Officers**

**Eligibility**

All applicants for an office must be at least 14 years of age and have completed three (3) years of 4-H club work. Office applicants should complete an application for office. Elections to office shall occur at the first Kit Carson County 4-H Council meeting occurring after September 1 of each calendar year.

**Duties of Office**

Description of Office

**President** - Will preside over meetings following the rules of parliamentary procedure as described in Robert’s Rules of Order.

**Vice President** - Will act as the presiding officer in the absence of the president. May also act as the chair of any committee.

**Secretary/Treasurer** - Will help set the agenda for meetings, take minutes of each meeting, and assist in keeping records of all financial transactions of the County 4-H Council.

**Reporter** - Will correspond with the media about 4-H activities sponsored by the Kit Carson County 4-H Council.

**Senator** - Will represent the Kit Carson County 4-H Council at all District 5 and State 4-H activities when applicable.

**Alternate Senator** - Will perform the duties of the Senator in their absence.

Term of Office

Term of Office shall be for one 4-H year. Officer’s term of office will start at the end of the meeting which they are elected and will end at the first Kit Carson County 4-H Council meeting occurring after September 1 of the following year.

**Responsibilities**

Attendance

All Kit Carson County 4-H Council Officers shall be present at the following activities:

* All Kit Carson County 4-H Council Meetings
* Kit Carson County 4-H Achievement Program
* Meat Quality Assurance Program
* Kit Carson County Prospect Show
* Kit Carson County Fair 4-H Awards Presentation
* Kit Carson County Fair Small Animal Show
* Any activity sponsored by the Kit Carson County 4-H Council

Senators shall be present at the following additional activities:

* All District 5 Council Meetings (4 annually)
* Leadership Development Conference
* State 4-H Conference

Conduct

All Kit Carson County 4-H Council Officers should strive to be a positive leader and role model for all 4-H youth and conduct themselves in an appropriate manner. Therefore, Kit Carson County 4-H Council Officers shall adhere to the Colorado 4-H Code of Conduct and the Colorado 4-H Dress Code and be held to the consequences listed if they violate these codes.

*I have read and understand the expectations in this document and will adhere to them.*

Kit Carson County Officer

Officer Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_